Call Public Hearing to Order: The public hearing to receive comments on General Assistance Ordinance changes as mandated by the Department of Health and Human Services was opened at 7:00 PM. No comments were made by the public, and the hearing was closed.

Call Selectmen’s Meeting to Order: The regular meeting of the Board of Selectmen was called to order at 7:01 PM by Chairman, Allan Snell. Board members also in attendance were; Keith Bowden, Charlie Green, Christopher Robison, Michael Curtis; Town Manager, Joan Gibson; Budget Manager, Joe Hayes; Town Clerk, Susan Carson; Fire Chief, Scott Stewart; Librarian, Kelly Bay; 40 citizens also in attendance.

Pledge of Allegiance

1. Adjustments to Agenda, as needed: The Board was in consensus to add approval of meeting minutes for March 25th and April 2nd.

2. Public Comments (limited to three minutes): Resident, Benjamin Phillips asked if the Fire/Rescue Department can go back to being a volunteer department. Snell stated the Board does not have the answer to this right now. Librarian, Kelly Bay announced that the Library will host “Meet the Candidates” night on May 9th at 6:00 PM at the Library.

3. Review/Approval of Select Board Meeting Minutes of April 8, 2019: Green moved to approve the minutes of April 8th. Robison seconded. Vote: Yes-4. Bowden abstained due to his absence at that meeting.

Review/Approval of Select Board Meeting Minutes of April 2, 2019: Curtis moved to approve the minutes of April 2nd. Robison seconded. Vote: Yes-5.

Review/Approval of Select Board Meeting Minutes of March 25, 2019: Curtis moved to approve the minutes of March 25th. Green seconded. Vote: Yes-4. Curtis abstained due to his absence at that meeting.

Old Business:

1. Public Safety Building Project: Campbell updated the Board. Test borings were done today at the Tupper Drive site. Board previously authorized expenditures up to $15,000, and expected cost to be approximately $7,000 - $8,000.

   Status Report/Update re Contractor Interviews: Dick Campbell: Campbell stated that the Public Safety Building Committee interviewed several firms as selected through the RFQ process. The Committee unanimously agreed to recommend J.M. Brown Contractors out of Hermon, partnered by Artifex. Curtis made a motion to go with J.M. Brown and Artifex as recommended by the PSBC. Green seconded. Bowden asked Campbell to elaborate on the interview process. Vote: Yes-5. Snell thanked the PSBC for their hard work and thoroughness of examination/interviews. Campbell stated that expending up to $10,000 for their services will give us a more firm cost for the project on or near Town Meeting day. Curtis moved to authorize expenditure of up to $10,000. Bowden seconded. Vote: Yes-5. Campbell then gave the PSBC recommendation to solicit RFQ for Owner’s Project Representative. Curtis moved to authorize. Green seconded. Vote: Yes-5.

2. SEAC Update – Charlie Green/Jim Stoneton: Green updated the Board on services conducted by CES Engineers. A second archaeological study will need to be done also.

3. Recommendations for Town Report Dedication and Boston Post Cane Award: No discussion – discussed at the previous meeting.
New Business:

5. Adoption of 2018-2019 General Assistance Ordinances: Curtis moved to approve the adoption of the 2018-2019 General Assistance Ordinance. Bowden seconded. **Vote: Yes-5.**

6. Holly Hunter, Resident, Recycling Proposal – Irecycle (ten minute limitation): Resident, Holly Hunter briefed the Board on a program called IRecycle, and residents would bring their recycling material to a single location in town as determined by the Board. The company would empty the bins at this location. On a bi-weekly basis, the cost would be approximately $6,000. Curtis made a motion to move ahead with the recycling program. Robison seconded. **Vote: Yes-5.** Discussion took place regarding the process and location. Public Works would be the recommended location, but logistics would need to be worked out.

7. Vote on donation of one pallet of water from Poland Springs: Donation is for the Fire Department. Green made a motion to accept the donation of one pallet of water from Poland Springs for the Fire Department. Robison seconded. **Vote: Yes-5.**

8. Budget Review and Update of Town Meeting Report with Joe Hayes: Hayes updated the Board on revenue figures, and presented a draft copy of the town meeting warrant which we are waiting on several items in order to complete.

9. Request for Budget/Expense/Revenue Cost Savings’ Recommendation “Punch List” from Joe Hayes for TM to follow-up on in future budgeting and financial management, i.e., cost savings plans: Hayes has found several areas of which the town could save money should the Board wish to explore. One area would be to invest in a printing machine in order to produce annual town reports in-house.


11. Department and Committee Reports:
   a. Fire & Rescue: Tabled
   b. Public Works: Gibson reiterated to the Board, the Public Works report as submitted to her by the Foreman.

12. Town Policing Status: Gibson to meet with the Sheriff and members of the Sheriff’s Department, along with our policing staff on Thursday the 25th at noon. Gibson invited the Board to attend as well, and will need to schedule a special selectmen’s meeting if necessary. The majority of the Board wished to attend. Special meeting agenda to be drafted and posted.

13. Solid Waste and Recycling Contract Options: Carson to send a copy of the purchasing policy to the Board and to Gibson so they will know what the limit is before putting an item out to bid.

14. May Clean-up Day, Request for Participation: Bowden and Green are able to assist at clean-up day on May 18th.

15. Town Manager’s Report (limited to 10-15 minutes)
   a. Accounting control measure request for second signer (member of the SB) on People’s United Wealth Management Funds’ accounts: Gibson needs to be bonded by MMA. Also requesting a second signer on the Town’s investment fund accounts. The Board did not agree that it should be one of them.
   b. Request to contract weekly good quality janitorial services (Scarlett’s Cleaning) – sanitation concerns: Janitorial services at the town office discussed. Gibson voiced concerns regarding current services provided by Jerry Vigue. She has found unsanitary conditions in the restrooms. Much discussion
between the Board and Gibson regarding Vigue’s employment status and personnel policies being followed.

c. **Roads’ update**: Gibson has been checking road conditions where complaints have been received.

d. **Recommendation for an approximate 15-20% increase in permitting fees to meet current local municipal standard fees**: Gibson stated the Code Enforcement Officer, Don Baker is recommending an increase in permitting fees to match market rate. Curtis requested Gibson get info on what other towns charge for fees.

e. **Recommendation to switch to LED street lights, approx. 35 of them, with savings from approx..10 cents down to 7.5 cents p/kwh**: Gibson stated Emera will change out the street lights to LED lights at no cost to the town. We will save money by using LED bulbs. The Board recommended Gibson get further information before making a switch.

16. **Reports’ Folder**: Passed around.

17. **Board Comments**: Curtis – none. Robison – Department reports are not being presented to the Board. These need to come back. Bowden – none. Green – none. Snell – none. Snell welcomed further public comments at this time. Peter Schleck recommended the Board follow Rules of Order during meetings in regards to public comments. Holly Hunter suggested the Board consider changing up who they choose to allocate annual contributions to go to.

18. **Adjourn**: Curtis moved to adjourn at 8:35 PM. Bowden seconded. **Vote**: Yes-5.

Respectfully Submitted,
Susan L. Carson, Town Clerk

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Chairman             Manager                Clerk